

DEVELOPMENT SCHEDULE FOR CHANGES TO EXISTING HOMES/PROPERTIES

Application and Drawings to be submitted in duplicate

APPLICANT INFORMATION:

NAME(S): _____

MAILING ADDRESS: _____

E-MAIL ADDRESS: _____

PHONE #: _____ FAX #: _____

RENOVATION/REMODEL INFORMATION:

LEGAL DESCRIPTION: Lot _____ Plan _____ (Block _____)

DATE PLANS SUBMITTED: _____

A WRITTEN DESCRIPTION OF THE PROJECT MUST INCLUDE THE FOLLOWING:

- DRAWING – Must clearly show dimensions of the project and distance from the appropriate property lines. The drawing should also show the allowable building footprint of the lot and existing home footprint. Hand drawings of the project are acceptable provided they clearly show and describe the project and the dimensions.
- Any placement, changes or additions to decks, garden sheds, verandas, cantilevers that are different from or not on the original plan should show their planned placement with dimensions to side, rear or front property lines.
- Any changes of existing colors including shingles, siding, house trim, etc.

Note: any yard light fixtures should show their beam characteristics (light should not trespass onto any neighboring properties).

County of Newell permits may also be required after Arch Board approval of proposed project.

SIGNATURE: _____ DATE: _____

ITEMS BELOW ARE FOR ARCHITECTURAL CONTROLS REVIEW BOARD USE ONLY

DESIGN APPROVAL: _____

APPROVED: _____ APPROVAL LETTER SENT: _____

ARCH. CONTROL FEE (\$50.00) REC'D: _____

PERFORMANCE DEPOSIT (\$2500.00) IF APPLICABLE REC'D _____